



TOP 5 THINGS BUSINESS OWNERS CAN DO TO SECURE A **SHUTTERED VENUE OPERATORS GRANT**

The Shuttered Venue Operators Grant (SVOG) portal opens
for applications on **Thursday, April 8, 2021**

#1 Determine Your Eligibility:

- Review the [SBA website](#) to learn the details and call your friendly, local SBDC advisor for help in navigating the particulars of this program:

#2 - Review the SBA Checklist for Business Owners

- Go through the [Preliminary Application Checklist](#), to see what items you will need to complete an application. This important info can be found on the Supplemental Documents tab on the SBA website.

#3 - Gather Your 2019 & 2020 Federal Tax Information

- You will need both your 2019 and 2020 (if completed) tax returns, business financial statements, your quarterly tax filings and all corporate documents, including articles of incorporation, partnership agreements, etc.

#4 - Get Your Business a DUNS Number

- The Data Universal Numbering System (DUNS) number is a unique nine-digit business identification number provided by Dun & Bradstreet (D&B) to businesses of any size.
- Acquiring a DUNS number is free and easy, and it's the first step to your SVOG application. Register [here!](#)
- Think you may already have a DUNS number? Call D&B using the toll-free number, 1-866-705-5711, or check their [website](#) to find out.

#5 - Get Your Business a SAM Account

- The System for Award Management (SAM) is the federal government's grant registration system, and to apply for a Shuttered Venue Operators Grant, a SAM registration must be completed online.
- It's not quick and easy, but it is necessary prior to your application, and acceptance of your SAM registration can take several weeks, so we suggest getting it done ASAP.
- The SBDC recommends you review the SAM.gov website and look at the "Quick Start Guides for Grant Registrations" tab. We also created a [training video](#)

If you need help, we are here for you! [Find your local SBDC office!](#)