

Research Security & Safety

The Stony Brook University community has many valuable resources to protect. These bulletins are meant to provide quick facts, best practices, and key University contacts.

Material Transfer and Confidential Information

The University promotes the sharing of research results and unpublished research with the academic community and engagement with industry partners. However, proprietary rights should be secured, and any such transfers should be vetted for export control compliance prior to sharing or transferring such materials and information.

Why Material Transfer Agreements and Non-Disclosure Agreements are important

By having your request to transfer or share university owned/generated data or materials to a third party processed by the university the following can be prevented:

- Inadvertent release of technological know-how to unauthorized foreign persons (a “deemed export”), which can have negative impacts on U.S. national security.
- Contractual breaches if the information or material in question is governed by a research or grant agreement.
- The loss of intellectual property rights, and potential licensing opportunities/revenue for the university and staff.

Best Practices

- Do not share confidential or unpublished information without having a Non-Disclosure Agreement (NDAs) in place with your counterpart intuitions or industry partners/sponsors.
- Do not share proprietary materials created in your laboratory without having a Material Transfer Agreement (MTA) in place with your counterpart institution or industry partners/sponsors.
- Submit a New Technology Disclosure to Intellectual Property Partners (IPP) prior to sharing proprietary materials or unpublished information created at the university.
- Work with a university Export Compliance Officer to ensure that it is appropriate to share the proprietary materials or unpublished information with your colleagues.

Whom to Contact

Please contact [Intellectual Property Partners](#) for more information on NDA/CDA processing at sbu_nda@stonybrook.edu or for information on Material transfer agreements (MTAs) at sbu_mta@stonybrook.edu.

For more information on the requirements of your grant or research agreement contact the [Offices of Sponsored Programs or Grants Management](#) at : osp_contracts@stonybrook.edu

Please contact the [Export Controls Program](#) for any questions pertaining to export compliance at: ovpr_exports_admin@stonybrook.edu

University Policy

[Intellectual Property Policy](#)

[Export Control Policy](#)