

## EXP+ Contract

Students may fulfill the Stony Brook Curriculum's EXP+ learning objectives through a mentored learning activity in which the student applies knowledge and skills acquired within the classroom in real-world settings and in which insights and skills developed through real-world experience enhance academic success and professional development. Successful experiential learning requires reflection, mentoring, feedback, critical analysis, and synthesis.

**Note: This form should be completed by the student in close consultation with the mentor and or supervisor.**

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Student Email: \_\_\_\_\_

Sponsor/Mentor Email: \_\_\_\_\_

Course # **BUS 488** Section # \_\_\_\_\_ Year \_\_\_\_\_

Semester:  Fall  Winter  Spring  Summer 1  Summer 2

Credit Hours Requested (1 credit hour = 40 hours effort/semester): \_\_\_\_\_

Prerequisites Completed (if applicable): **N/A**

What additional training (if any) must student complete prior to enrollment? **N/A**

**Project Description:** In 1-3 paragraphs, describe the proposed research project, **internship**, or other learning experience.

**Begin typing here ... (replace this text with your description)**

### Responsibilities and Structure:

How many hours/week will you work? \_\_\_\_\_

Who will be your primary on-site supervisor/mentor? \_\_\_\_\_

Describe your responsibilities. \_\_\_\_\_

**Learning Objectives:** What skills/knowledge do you hope to gain from this experience? Check all that apply; describe briefly.

Develop problem solving skills: **Describe briefly here ...**

Work independently, setting goals, and managing time: **Describe briefly here ...**

Work effectively with a team: **Describe briefly here ...**

Develop communication skills: **Describe briefly here ...**

- Improve knowledge of your discipline and or future profession: **Describe briefly here ...**
- Acquire discipline-specific skills (e.g., computer, research skills): **Describe briefly here ...**
- Other: **Describe briefly here ...**

**Goals:**

1. How do you expect this activity will contribute to your development--academic, professional, intellectual, other?

**Begin typing here ... (replace this text with your response)**

2. How do you expect to contribute to the goals of the organization or project?

**Begin typing here ... (replace this text with your response)**

**Reflection:** Describe the specific forms in which you will reflect upon and record what you are learning.

1. **During the activity:** How will you record what you are doing and reflect upon what you are learning?  
(e.g., lab notebooks, journal, blog, emails to academic mentor)

**Begin typing here ... (replace this text with your response)**

2. **At the end of the activity:** How will you synthesize/present outcomes and reflect upon what you have learned? (Final reflection may take the form of a paper, a presentation, or another substantial product that addresses: the skills developed; relevance to your academic studies; insights that changed/confirmed your future professional goals, etc.)

**Begin typing here ... (replace this text with your response)**

**Monitoring:** How will the academic mentor (and on-site supervisor if applicable) provide feedback?

1. **During the activity?**

**Begin typing here ... (replace this text with your response)**

2. **At the end of the activity?**

**Begin typing here ... (replace this text with your response)**

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Signature of Student

Date

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Signature of Site Supervisor (if applicable)

Date

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Signature of Academic Mentor/Sponsor

Date

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Signature of UG Program Director/Coordinator

Date

***Note: Submit the completed form with signatures and supporting materials to the UG Director or Coordinator.***